

**POWHATAN COUNTY CHILDREN'S SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM**

**DATE: May 27, 2021**

1. The meeting was called to order on May 27, 2021 at 9:09 a.m. Audra Morris chaired the meeting.

**Present:**

Kara Brooks/Private Provider  
 Stacy Gill, CSB  
 Danny Smith/Sheriff's Department via Zoom  
 Vicki Stamps/Health Department via Zoom  
 Phoebe Wright/Parent Rep  
 Tracy King/CSU  
 Sharon Rochelle/DSS/Vice Chair  
 Charla Schubert/Treasurer, Finance Director via Zoom  
 Audra Morris, Children's Services Manager

**Absent:**

Meghan Carroll/FAPT Chair  
 Lynn Clayton-Prince/Schools  
 Ned Smither /County Administrator

2. Audra moved EVP Implementation under Administrative Items to the June meeting.
3. On a motion by Phoebe Wright and seconded by Kara Brooks, the Consent Agenda items were approved as presented a.) 4.22.2021 CPMT Minutes and b.) April 2021 Pool Reports were approved. EVP item on agenda moved until June.

4. Audra Morris reported the following Financials:

<u>County Budget FY'21 for CSA Services - \$1,942,120 for services</u>	<u>Encumbrances &amp; Expenditures</u>
<u>State Allocations:</u>	
Medicaid Match (through January 2021):	\$ 95,443
CSA Services FY'21 State Allocation: \$1,718,154	\$ 1,972,585
Wrap-Around FY'21 allocation-\$21,656 (Additional allocation: 12,371.86)	\$ 25,453
PSSF FY'21 allocation \$18,000	\$ 18,000

Audra Morris reported the following Administrative Items:

a. Proposed CPMT schedule reviewed and approved for FY22

July/Aug. No meeting	Jan 27, 2022
Sep 23	Feb 24
Oct 28	March No Meeting
Nov 18	April 28
Dec No meeting	May 26
	June 23

b. Officers for FY22 effective July 1, 2021:

Chair: DSS                      Vice Chair: CSB                      Secretary: Schools

c. Need new parent rep for CPMT effective 7/1/21. Can't work directly with kids who may be served by CPMT. Must be from Powhatan. Committee members are asked to assist in finding a rep, but agree to Cathy James per Audra M. if Cathy James is willing.

d. FAPT roster: only change for this is Naomi Robinson is interim CSB rep. Les Salzberg will step in as CSB rep beginning in June 2021 and continue into FY22.

e. CSB Case Support: reviewed proposal for enhance case support service and increased rate. Medicaid will be billed first then CSA pays the difference. Approval to include any changes per CSB and/or CSA Policies as agreed between Audra Morris/CSA and Stacy Gill/CSB, however max rate will not change.

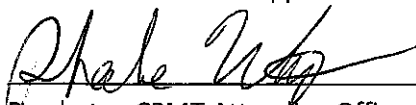
The financial and administrative items were reviewed and on a motion by Sharon Rochelle and seconded by Tracy King, all items were approved as presented or amended.

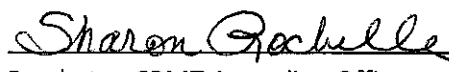
5. Audra Morris moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
  - a. Case Reviews, incl. service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific info, were discussed.
6. Audra Morris moved that the CPMT open meeting be reconvened. The Team approved.
7. Audra Morris moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
8. Upon a motion by Phoebe Wright, seconded by Sharon Rochelle, and carried by the majority, all cases were approved as presented or amended during closed session.

<u>Name</u>	<u>Vote</u>
Sharon Rochelle	Aye
Kara Brooks	Aye
Stacy Gill	Aye
Danny Smith	Aye
Charla Schubert	Aye
Vicki Stamps	Aye
Phoebe Wright	Aye
Tracy King	Aye

9. The CPMT meeting was adjourned at 10:22 a.m. The CPMT's next regular meeting will be held on June 24, 2021.

These minutes were approved at the 06/24/2021 CPMT meeting with a vote of 8 / 10.

  
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Powhatan CPMT Attending Officer or Member

  
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