

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: January 27, 2022

1. The meeting was called to order on January 27, 2022 at 9:26 a.m. Audra Morris chaired the meeting. On a motion by Lynn Clayton-Prince and seconded by Tracy King, Danny Smith was approved to participate via telephone.

Present:

Les Saltzberg/Vice-Chair, CSB
Sharon Bartley/Chair, DSS
Danny Smith/Sheriff's Department (via phone)
Dr. Lynn Clayton-Prince/Secretary, Schools
Tracy King/CSU
Cathy James/Parent Rep.
Audra Morris, Children's Services Manager

Absent:

Kara Brooks/Private Provider
Vicki Stamps/Health Department
Ned Smither /County Administrator
Charla Schubert/Treasurer, Finance Director
L. Katrell Dixson/FAPT Chair

2. On a motion by Les Saltzberg and seconded Tracy King, the Consent Agenda items were approved as presented or amended: a.) 11.18.2021 CPMT Minutes, b.) Pool Reports-November & December 2021-FY22, and c.) IEPs.

3. **FINANCIALS – FY '22:**

County Budget for CSA Services: \$ 2,000,000

State Allocations: (total State Allocations: \$2,003,542)

-Medicaid Match: July & August 2021

-CSA Services Allocation: \$1,954,468 mandated & \$27,701 protected/non-mand.

-CSA Wrap-Around Allocation: \$21,373

-PSSF FY22: \$18,000 svcs & \$715 Mthly CW Visits/Staff

Expenditures & Encumbrances

\$ 6,905

\$1,721,838

\$ 32,320

\$ 16,530

Audra Morris requested Team approval to apply for PSSF COVID and/or additional Wrap-Around funding as needed. Audra Morris also informed the Team that the FY23 CSA Budget was submitted for \$2,000,000/CSA Services and \$2,000/Administration Funds (level funded from FY22).

ADMINISTRATIVE ITEMS (copies available upon request):

a.) Audra Morris provided an updated CPMT Roster, updating PDSS representative to Sharon Bartley, as Sharon Rochelle left Powhatan DSS and is now the Central Region Director for VDSS.

b.) ***CSA Consent was separated from the administrative items for an individual vote.***

Audra Morris informed the Team that without a CSA Consent from a parent/guardian, CSA funds could not be used for services. Audra Morris referenced the Office of Children's Services Admin Memo #18-01 (copies available upon request). Without parental consent, the school is unable to provide necessary information to determine CSA eligibility (including a CANS); therefore, CSA must deny funding for these placements.

A motion was presented from Lynn Clayton-Prince/PCPS representative requesting CPMT consider accepting a redacted version of a student's IEP in the event that a parent refuses to give full and/or partial consent. There was no second to the motion.

On a motion by Tracy King and seconded by Les Saltzberg, the Team agreed that without CSA Consent, CPMT will not fund CSA services. The motion carried 5-1, with Lynn Clayton-Prince voting nay.

It is to be noted that Lynn Clayton-Prince advised the Team she would be appealing the decision as the use of CSA funding is designated for students that are in Private Day. As a part of that discussion she shared, it is to be noted that the provision FERPA may be used for CPMT to be considered as an "outsourced institution". Consideration could be used by allowing a memo from the Superintendent and the Asst. Superintendent of Special Education to address student being enrolled in a private day facility.

f.) Audra Morris informed the Team that SPED Private Day Rate Setting would be effective 7/1/22 (copies of the Cost Study of Private Day available upon request).

g.) Audra Morris presented an additional CQI FY21 Report (copies of the OCS Progress Report on the Children's Services Act available upon request).

h.) Audra Morris provided updated OCS Policies 3.2/Family Assessment and Planning Team and 3.3/Family Engagement (copies available upon request). Audra Morris will incorporate updates into local policy/procedure as needed.

The financial and administrative items were reviewed and on a motion by Cathy James and seconded by Tracy King, all items were approved as presented or amended.

4. Audra Morris moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
 - a. Case Reviews, service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific information were discussed.
5. Audra Morris moved that the CPMT open meeting be reconvened. The Team approved.
6. Audra Morris moved that CPMT certify in accordance with the Code of VA 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
7. Upon a motion by Cathy James, seconded by Les Saltzberg, and carried by the majority, all cases were approved as presented or amended during closed session.

<u>Name</u>	<u>Vote</u>
Sharon Bartley	Aye
Les Saltzberg	Aye
Lynn Clayton-Prince	Aye
Danny Smith	Aye
Tracy King	Aye
Cathy James	Aye

8. The CPMT meeting was adjourned at 10:53 a.m. The CPMT's next regular meeting will be held on February 24, 2022.

These minutes were approved at the 2/24/2022 CPMT meeting with a vote of 6 / 10.


Powhatan CPMT Attending Officer or Member


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