

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: November 17, 2022

The meeting was called to order on November 17, 2022 at 9:01 a.m. Les Saltzberg chaired the meeting. Introductions were completed.

Present:

- Les Saltzberg/Chair, CSB
- Vicki Stamps/Secretary, Health Department
- Bret Schardein, Interim County Administrator
- Sheryl Jackson-Wade for Tracy King, CSU
- Meghan Carroll, DSS
- Kara Brooks, Private Provider
- Danny Smith, Sheriff's Department
- Cathy James, Parent Rep.
- Dr. Lynn Clayton-Prince/Vice-Chair, Schools
- Charla Schubert/Treasurer, Finance Director
- K. Wojcicki, FAPT Chair
- Audra Morris, Children's Services Manager
- Guest: Belinda Farnham, Children's Services Compliance Specialist

Absent: None

1. Audra Morris added FAPT Roster Update to Administrative Items.
2. On a motion by Lynn Clayton-Prince and seconded Kara Brooks the Consent Agenda items were approved as presented or amended: a.) October 27, 2022 CPMT Minutes, and b.) Pool Report October 2022.

3. FINANCIALS – FY '23:

County Budget for CSA Services: \$ 2,000,000

State Allocations: (total State Allocations: \$1,807,997)

-Medicaid Match: Thru SEPT 2022	\$	14,582
-CSA Services Allocation: \$1,770,950 mandated & \$15,674 prot/non-mand.	\$	1,856,654
-CSA Wrap-Around Allocation: \$21,373	\$	15,976
-PSSF FY23: \$18,000 svcs & \$715 Mthly CW Visits/Staff	\$	22,470

ADMINISTRATIVE ITEMS (copies available upon request):

- a.) Audra Morris presented additional FY22 CQI Report package for FY22. The Team reviewed the information.
- b.) Audra Morris presented an update to FAPT and CPMT Membership Policy and requested approval.
- c.) Audra Morris provided the Team with the Virginia Statewide Needs Assessment on Adolescent Substance Use Executive Summary and asked the Team to take it, read it, and come back with any discussion/questions as needed.
- d.) Audra Morris presented the updated CSA Audit Work Plan and stated the Powhatan Audit is pushed back to FY24.
- e.) Audra Morris presented an updated FAPT Roster and requested approval.

All changes presented and/or amended and approved change full local policy/procedures and/or by-laws as necessary.

The financial and administrative items were reviewed and on a motion by Lynn Clayton-Prince and seconded by Cathy James, all items were approved as presented or amended.

4. Les Saltzberg moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
 - a. Case Reviews, service plans, FAPT/CPMT/IFSP/FC Plan Review/Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific information were discussed.
5. Les Saltzberg moved that the CPMT open meeting be reconvened. The Team approved.
6. Les Saltzberg moved that CPMT certify in accordance with the Code of VA 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
7. Upon a motion by Vicki Stamps, seconded by Meghan Carroll, and carried by the majority, all cases were approved as presented or amended during closed session.

<u>Name</u>	<u>Vote</u>
Meghan Carroll	Aye
Kara Brooks	Aye
Danny Smith	Aye
Cathy James	Aye
Vicki Stamps	Aye
Les Saltzberg	Aye
Sheryl Jackson-Wade for Tracy King	Aye
Lynn Clayton-Prince	Aye
Charla Schubert	Aye
Brett Schardein	Aye

9. The CPMT meeting adjourned at 10:18 a.m. The CPMT's next regular meeting will be January 26, 2023.

These minutes were approved at the 1/26/23 CPMT meeting with a vote of 10 / 10.

Lynn Clayton Prince
Powhatan CPMT Attending Officer or Member

Charla Schubert
Powhatan CPMT Attending Officer or Member