

Powhatan County Public Library
Board of Trustees Meeting Minutes
February 9, 2022

Present: Susan Ash, Pat Dewey, Andy Edwards, Joanne Fico, Randy Schulkers, Geri Venable-Trusteess; Fran McCreight, Ann McKinley-Library Staff

Call To Order: The meeting was called to order at 5:05 by Joanne Fico, Chairperson.

Meeting Minutes: The minutes of January 12, 2022 were read and approved. Motion to approve was made by Andy Edwards, second by Randy Schulkers.

Financial Reports: Trustees reviewed the financial reports and accepted them as filed.

Staff Report:

Programs

- Annie B: Family Storytime (each Wednesday at 10:30 am) attendance has been increasing to about 30 participants each week
- Cindy: Senior Group (held virtually: Cindy read a short story and made Make & Take Activity/Craft Kits that they passed out as well)
- Brooke: Teen Programs (Teen Advisory Board & Anime Club)
- Joanna: YOGA Class (Saturday, January 15) 7 attended
- Cindy: LFA (Tuesday, January 18) 15 attended
- Cindy: Brick Slayerz/LEGO (2X/month) 22- 34 in attendance
- Annie B & Charles: Outreach Storytime (2X/month) Held at Kidzalat Daycare & Blessed Sacrament Huguenot preschool 30-45 attended
- Valentine Hot Chocolate Bomb (Saturday, February 5) 16 attended
- Annie B: Craft Time (next class will be held on Saturday, February 12)

General Library

- Library staff meeting was held on Wednesday, January 19th at 1:00 pm
- Fran is still working with Eric Silverstein on our E-rate process.
- SRP 2022 planning has begun. Annie B met with Tracey Ingle from PCPS to coordinate with local schools. Some performances have been booked. Most all supplies have been ordered.
- Caption Call kiosk has been delivered and set up. Still waiting on some legal wording issues before we can promote this service.
- The McNaughton lease books have been sent back. We were able to keep a small percentage of those books for our collection. Those items have been reclassified and placed back on the shelves. Charles has been working on the new contract with Baker & Taylor for PCPL's lease option.
- AARP Tax Aide volunteers have begun offering drop-off tax prep services.
- Library Subs have starting on Library Inventory process.
- Danny/IT has set up the new Director's computer and email

Statistics: Trustees reviewed the January statics. Staff projects an increased use of databases with increase in publicity.

Friends Report: There was no report.

Public Comments: There were no public comments.

New Business:

- Policies and Procedures – Joanne Fico reported that these should have been revised 2020. Trustees will review once new Library Director is in place.
- Joanne Fico reported that she informed the Board of Supervisors (BOS) about the new Library Director, Chandra McPherson. Joanne Fico will continue to maintain a more open communication with the BOS.
- Trustees decided to change the meeting start time again to better accommodate everyone. Meetings will now begin at 5:30 PM.

Old Business: There was no old business.

Next Meeting: March 9, 2022, at 5:30 PM.

Adjourn Meeting: Motion to adjourn meeting was made by Randy Schulkers, with second by Pat Dewey. Joanne Fico adjourned meeting at 6:15 PM.

Pat T. Dewey
Secretary