

POWHATAN COUNTY BOARD OF SOCIAL SERVICES
October 27, 2020 9:00 AM
Phone Conference Meeting

Attendance:

Gay Bartlett, Board Chair
Mike Smith
Lindia Cox
KarIn Carmack
Brad Burdette
Neil Stout

Management Team and Staff:

Sharon Rochelle, Director
Sharon Bartley, Finance and Operations Manager
Audra Morris, Children's Services Manager
Meghan Carroll, Family Services Supervisor
Jayne Lloyd, Office Associate

Call to order:

Ms. Gay Bartlett called the meeting to order at 9:05 a.m.

Public Comment Period:

There were no public comments at this meeting.

Announcements:

Ms. Gay Bartlett welcomed Mr. Neil Stout as the new Board Member representing District 2.

Approval of Minutes:

Mr. Neil Stout motioned to approve the minutes of the August 25, 2020 meeting. Mr. Brad Burdette seconded the motion and the Board approved the minutes of August 25, 2020.

Administrative Bills, Receipts and Budget Balance Report:

Ms. Sharon Bartley, Operations/Finance Manager presented the September and October administrative bills, receipts and budget balance report.

Bills

SEPTEMBER 2020

Bank of America, Office supplies	\$220.12
Copy Fax, Yearly maintenance contract	\$745.92
County of Powhatan, Phone, July 2020	\$179.62
Tara Hatcher, County Attorney, legal fees	\$3525.00
Powhatan County Schools, Agency car maintenance and repair	\$195.79
Quadient, Postage supplies	\$160.00
Shred It, Agency confidential document shredding	\$167.62
Tanaka Kendall, Family partnership meetings	\$400.00
Toshiba, Copier usage and maintenance	\$169.00
Verizon, agency cell phones	\$694.97
VITA, Director cell phone, August/September	\$124.52

OCTOBER 2020

Toshiba, Copier usage and maintenance	\$169.00
Quill, office supplies	\$2448.94
Thomas Brothers, Yearly maintenance contract	\$750.00
Verizon, Agency cell phones	\$695.17
VRSA, Workers comp	\$289.00
Bank of America, CAA meetings and travel reimb, postage, clothing allowance for foster children	\$2100.54
Copy Fax, monthly maintenance and usage	\$204.32

Approval of September and October Expenses:

The September and October bills, receipts and budget balance report were reviewed. Mr. Neil Stout inquired about the attorney fees and what specific services were represented by the figure. Sharon Rochelle explained a breakdown could be provided indicating the cases that were worked on, however new arrangements have been made with another attorney for legal representation. Ms. Gay Bartlett motioned to accept the September and October receipts, budget balance reports and to authorize payment of the administrative bills. Mr. Neil Stout seconded the motion and the Board voted to approve the motion.

New Business and Education:

Audra Morris updated the Board stating Children's Services has served 68 youth and families at an average per youth cost of \$28,680 in FY20 ending 6/30/2020. The following figures were shared:

County Budget allocation for CSA for FY20:	\$1,825,846
Expenditures for FY20 (including CSA & PSSF of \$15,643):	\$1,663,450

County Budget Allocation for CSA for FY21:	\$1,942,120
Expenditures paid or encumbered for CSA FY21:	\$1,957,626
State Allocation for PSSF for FY21:	\$ 18,000

Audra Morris reviewed several potential causes for increases in costs going forward:

- Continued increases in Provider rates
- Increased number of youth (and at younger ages) accessing residential treatment services through IACCT; bypassing the community's ability to provide prevention services prior to residential
- Additional staff is necessary to work with community partners and providers
- Impact from COVID-19 is expected to increase costs in fiscal '21
- Impact from Family's First Prevention Services Act is expected to increase costs in fiscal '21
- Increased rates for Residential Treatment. Medicaid daily rate of \$393.50 will increase 8.3% effective 7/1/21 (local match is 27.14%)

Sharon Rochelle gave an update to the Board; she explained that the Agency's APS worker resigned and measures are being taken to find a replacement. She summarized the original intent to use CARES ACT funding to continue helping seniors in various ways, and since those funds were given back to the county, other funding has been obtained through Community Foundation. This will allow food deliveries to continue to seniors. Sharon Rochelle added that with the new funding, lunches at County Seat Restaurant will be provided for seniors twice a month in the banquet room as many are experiencing the effects of isolation; PPE will be provided and distancing will be a priority.

Sharon Rochelle stated that due to the housing situation in Powhatan, the Agency has never been able to provide temporary housing in a crisis. As with previously mentioned funds, she said CARES ACT money originally intended to be used for a temporary housing solution was given back. However, with the donor's agreement, a portion of their large donation given earlier this year will now be used toward the purchase of a home in Powhatan. Sharon Rochelle added that the home will be owned by the county and it will be used as a transitional solution to critical situations while the Agency actively manages the cases; this solution will also be used to provide temporary housing for seniors in need of critical home repair and enable them to age in place.

Sharon Rochelle informed the Board with more details of the arrangement with the new attorney. Ms. Kemp will be keeping hours at the Social Services building one day a week and be available to advise staff in legal matters. Mr. Neil Stout said he would be interested in coming up with a metric for the fees associated with her services as opposed to a flat fee.

Next Meeting:

Mr. Brad Burdett motioned to determine whether the next meeting will be held in person at the Social Services Conference room, or via telephone conference by planning to communicate at the end of November. Mr. Mike Smith seconded the motion and the Board approved.

The next meeting is scheduled for December 22, 2020 at 9:00am.

Adjournment:

The meeting was adjourned at 10:00 am.

Ava Gay Bartlett
Chairperson Date

Sharon L. Rochelle 1/21/20
Secretary Date