

Powhatan County Public Library
Board of Trustees Meeting Minutes
Wed, July 8, 2020
6:00 PM

Due to the COVID-19 emergency declared by Governor Northam on March 12, 2020, this meeting was held electronically in accordance with §2.2-3708.2 of the Code of Virginia.

Present: Susan Ash, Karen Bradbury, Pat Dewey, Joanne Fico, Holly Stallworth, Geri Venable, and Library Director, Whitney Berriman.

The meeting was called to order at 6:10 PM by Pat Dewey, as Holly Stallworth was delayed.

The minutes of June 10 were read and approved.

Old Business:

- a. Whitney Berriman reported that the library FY21 budget, plan A, was approved. The county will cover increases in employee insurance. The Library of Virginia allocation to Powhatan is \$125,216. First installment is due in July.
- b. Credit/debit payments are still in progress.
- c. Library will begin Saturday hours in August.
- d. Staff will take a break from programming in August.
- e. Institute for Museum and Library Services conducted lab studies on library services; PCPL quarantine plan was right on target.
- f. T-Mobile Hotspots are being checked out. Currently 21 of the 50 are being used. An on-line page for reserving these is being developed.

Financial Reports were not available for review. It is the end of the fiscal year, and they are still being processed.

Whitney Berriman reported that the reopening is going well. Patrons are pleased with access; staff is managing well. Trustees thanked her and staff for the care, hard work, and diligence prior to and during the reopening.

Trustees reviewed the June Statistics Reports.

Friends Report- Joanne Fico reported that there is a large number of books waiting to be sold in the bookstore. She is working on some ideas to get it running again, possibly in August.

There were no Public Comments.

New Business-Trustees voted to follow state and county decisions for the Juneteenth holiday moving forward.

Next meeting was set for September 10, 2020, at 5 PM.

The meeting was adjourned at 6:50 PM.

Pat T. Dewey
Secretary